

Covid-19 Risk Assessment

Ensemble Activity (indoors)

Owner:	Berkshire Maestros		
Version:	3		
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Assessment completed by:	Di Hughes		
Date of assessment:	14.05.2021	Review date:	01.09.2021

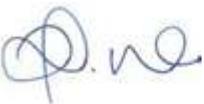
Covid-19 is an illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

We are heavily minimising the risk of transmission of the virus, both airborne and surface, by adhering to the Government Education & Performing Arts guidance and have taken the measures outlined in the Risk Assessment below. Government guidance continues to be followed and the risk assessments will be reviewed and updated as and when required in relation to the Governments "Roadmap out of lockdown".

Rapid lateral flow tests help to find cases in people who may have no symptoms but are still infectious and can give the virus to others. All our teaching staff are requested to have regular Covid19 tests prior to face to face teaching in schools & music centres. You can order test kits for free via the Government website: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> Please ensure that you take the Covid19 test every 72 hours (twice a week) and ensure you upload your results within 24 hours on the Government website <https://www.gov.uk/report-covid19-result> Please ensure you keep a copy of the results (text or email from the NHS) and have the results available to show should this be required.

Everyone over the age of 11 is required to wear a face mask/covering when moving around the building or waiting in communal areas.

Date communicated to staff & students 17.05.2021.

Signed: 

Name: Dawn Wren **Date:** 17.05.2021
Position CEO

		<p>All chairs will be positioned at least 2m apart during all rehearsals. Chairs to be organised side-by-side where possible and avoiding face to face contact.</p> <p>Brass & Saxophone players positioned 2m from the bell.</p> <p>Woodwind players positioned a minimum of 2m apart and be aware of flute aerosols being projected across the mouthpiece.</p> <p>Strings, Guitar, Keyboard & Percussion – 2m apart.</p> <p>Singers – at least 2m distance to be maintained between singers.</p> <p>Conductors/musical directors should stand 3m beyond the front row of students and are asked to consider a face shield, screen or similar.</p> <p>Students are asked to bring their own music (which will be available on speed admin in advance)</p>	<p>All chairs and equipment will be cleaned by staff in between each group/session during the changeover time.</p> <p>Woodwind and brass tutors should insist on proper cleaning and drying of instruments at the end of sessions but should not allow students to blow or tip water out of instruments in the teaching room. Newspaper or paper towels (or anti-bacterial paper) should be provided for venting of water keys and students and staff should remove and dispose of their own at the end of the session.</p>	<p>BM staff</p> <p>BM teacher to ensure that all brass & woodwind students are given clear instructions.</p> <p>Students</p>	<p>One the day</p> <p>On the day</p>	
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What are the hazards?	Who might be at risk?	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Coronavirus (Covid-19)	<p>Staff</p> <p>Students</p> <p>Vulnerable Groups: Those with existing underlying health conditions</p>	<p><u>Hand Washing</u></p> <p>Hand sanitiser available at each registration desk as students arrive for rehearsal.</p> <p>Hand washing facilities with soap and water in all toilet areas.</p> <p>Encourage everyone to use hand sanitiser as they leave the rehearsal.</p> <p>Signage also displayed to remind to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it guidance and to avoid touching face, eyes, nose or mouth with unclean hands.</p>	<p>Additional hand sanitiser available in all teaching room.</p> <p>Hand washing guidance displayed at all sinks.</p> <p>Tissues readily available in all areas.</p>	<p>BM staff</p> <p>BM staff</p> <p>BM staff</p> <p>BM staff</p>	<p>On the day</p>	<p>Already in place</p> <p>Already in place</p> <p>Already in place</p>

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Spread of Coronavirus (Covid-19)	<p>Staff</p> <p>Students</p> <p>Vulnerable Groups: Those with existing underlying health conditions</p>	<p><u>Shared Equipment</u></p> <p>All students have been requested to bring their own music stand to minimise the risk of spreading the virus.</p> <p><u>Reduction of paper handling</u></p> <p>The Coronavirus can live on many surfaces including paper for up to 72 hours with this in mind all students will be sent the music electronically in advance.</p>	<p>Where this is not practical i.e. Piano, Drum Kits & large Percussion items these will be cleaned with antibacterial disinfectant prior to the students arriving and in between each lesson/session.</p> <p>Should paper copies be required, staff will distribute wearing PPE.</p>	<p>BM teacher</p> <p>BM staff</p>	<p>On the day</p> <p>On the day</p>	

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Spread of Coronavirus (Covid-19)	<p>Staff</p> <p>Students</p> <p>Vulnerable Groups: Those with existing underlying health conditions</p>	<p><u>Ventilation</u></p> <p>Rehearsal rooms are to ideally have high ceilings with adequate ventilation (either open windows or air con)</p> <p>Students (and their instruments) are being positioned following the specific performing arts guidance and ensuring instruments that are blown i.e. woodwind and brass blow away from others.</p> <p>Ventilate the room frequently by ensuring rehearsals are kept to a maximum length of 40 minutes.</p> <p>Keep any background or accompanying music to levels which do not encourage teachers or other performers to raise their voices unduly. Teachers should avoid raising their voice or singing loudly.</p>	<p>Staff to ensure students do not move chairs or change position during the rehearsal.</p> <p>The empty room will need to be ventilated for 15 minutes between each group session.</p>	<p>BM teachers</p> <p>Students</p> <p>BM teachers</p>	<p>On the day</p> <p>On the day</p>	

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Spread of Coronavirus (Covid-19)	<p>Staff</p> <p>Students</p> <p>Vulnerable Groups: Those with existing underlying health conditions</p>	<p><u>Symptoms of Covid-19</u></p> <p>If anyone becomes unwell with a new continuous cough or a high temperature during the rehearsal they will be sent home and advised to follow the stay at home guidance.</p> <p>If we are advised that a member of staff or student has developed Covid-19 and were recently on our premises the Senior Management will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or additional precautions that should be taken.</p>	<p>All staff members and students will have a temperature check upon arrival at the venue. Any person with a temperature of 37.8C or greater will be sent home, asked to self-isolate and advised to request a Covid-19 test.</p>	<p>BM staff</p>	<p>On the day</p>	