

2016/17 Berkshire Maestros Fee Assistance and Pupil Premium Procedure For Schools

Basic Fee Assistance

If a parent receives any of the following they will automatically qualify for 75% discount on group lessons and ensembles. Individual 20 minute lessons are reduced by 40%:

1. Entitled to Pupil Premium - email confirmation required from the school
2. Income Support (copy of current Jobcentreplus letter)
3. Income based job seekers allowance (copy of current Jobcentreplus letter)
4. SEN Pupils are entitled to an Individual 20minute lesson at the Group rate – copy of the medical statement required

If a parent receives any of the following we can calculate what fee assistance (if any) we can give you:

Working Tax Credits

Child Tax Credits

For this we need the parent to complete a form and a full copy of the Tax Credits award for 06/04/2016 to 05/04/2017

Procedure for School Supported Pupils

Below is the procedure for Pupil Premium pupils where the parent cannot afford the balance after fee assistance:

1. The enrolment form will need to be completed by the parent/carer via our website
2. Letter/email from the school to finance@berkshiremaestros.org.uk confirming the following:
3. Name of pupil
4. Entitlement to free school meals/pupil premium
5. What the school is prepared to pay for Group or Individual
6. Will the school pay for the hire of the instrument.
7. How long the school will pay for.
8. Who to send the invoice to.

Fees as from 1/09/2016

Group lessons £9.00 per session after PP assistance £2.25. So the parent or the school would pay £24.75 per term. The balance of £74.25 is funded by Berkshire Maestros/Arts Council (currently under review).

Individual 20min lesson £16.30 per session after PP assistance £9.78

Individual 30min lesson £24.40 per session after PP assistance £18.30

WITHDRAWAL

A pupil may only withdraw from sessions at the end of a term. Lessons and memberships will continue term on term and year on year until appropriate written notice of withdrawal is received. Notice must be given, by e-mail to admin@berkshiremaestros.org.uk or in writing to our Reading office as follows: by 24 October to withdraw at the end of the autumn term, by 13 February to withdraw at the end of the Spring term, and by 29 May to withdraw at the end of the summer term. If the required notice to withdraw from lessons is not given, a late notice charge of up to £40.00 will be payable towards the cost of rescheduling lessons and/or loss of planned income. If a pupil withdraws part way through a term, the term's charges remain payable in full.